ARKANSAS INSURANCE DEPARTMENT
FUNERAL SERVICES DIVISION | EMBALMERS & FUNERAL DIRECTORS

RE-INSPECTION REQUEST FORM - FEE $100.00

RULE XVII - INSPECTIONS

2. Re-inspections that are required due to changes, such as an addition of an embalming prep room or a location change will result in an inspection fee of one hundred ($100.00) dollars.
3. Inspector shall inspect all Type A, B, C, and D establishments randomly throughout the year during normal business hours. Inspector should be allowed to enter within a reasonable amount of time not to exceed one (1) hour.
   (a) If inspection is unsuccessful due to lack of cooperation of the establishment license holder, this will result in an inspection penalty fee of one-hundred ($100.00) dollars per hour after the initial hour. Maximum wait shall be seven (7) hours or seven hundred ($700.00) dollars for each day of occurrence.

Preferred/Requested Date of Re-Inspection: _____

[Office Use Only] Date of Scheduled Re-Inspection: _____

Establishment Name: _____

Establishment Board ID #: _____

Establishment Address: _____
Street Address City State ZIP Code

Contact Person: _____ Contact Phone No.: _____

Reason(s) for Re-Inspection: _____

_____

Was Re-Inspection successfully completed? ❑ Yes ❑ No

Inspector's Comment(s):

_____

_____

_____

_____

_____ _____
Inspector's Signature Manager's and/or Owner's Signature

Return Completed Form To:

Arkansas Department of Commerce
Arkansas Insurance Department | Funeral Services Division
1 Commerce Way, Suite 502 | Little Rock, AR 72202-2087
Phone (501) 682-0574 | Fax (501) 682-0575
E-Mail: AID.EFD@arkansas.gov