ARKANSAS INSURANCE DEPARTMENT
FUNERAL SERVICES DIVISION | EMBALMERS & FUNERAL DIRECTORS

RE-INSPECTION FORM – FEE $100.00

---

17 CAR § 30-505. Inspections.

(a)(1) The State Board of Embalmers, Funeral Directors, Cemeteries, and Burial Services' inspector shall inspect Type A, B, C, and D establishments for their initial inspection.

(2) The inspection fee must be submitted with the application for the establishment license.

(b)(1) Reinspections are those inspections that are required due to significant changes.

(2) These changes include, but are not limited to:

(A) An addition of an embalming preparation room;
(B) Relocation of an embalming preparation room;
(C) The addition of a retort;
(D) A location change; or
(E) A change in ownership.

(3) Reinspections required due to significant changes require the payment of the reinspection fee, along with submission of the required forms.

(c)(1) The inspector shall inspect all Type A, B, C, and D establishments randomly throughout the year during normal business hours.

(2) The inspector should be allowed to enter within a reasonable amount of time not to exceed one (1) hour.

(d)(1) If an inspection or reinspection is unsuccessful due to lack of cooperation of the establishment license holders, then the license holders will be subject to an inspection penalty fee of one hundred ($100) per hour after the initial hour.

(2) Maximum wait shall be seven (7) hours or seven hundred dollars ($700) for each day of occurrence.

Preferred/Requested Date of Re-Inspection: _____

[Office Use Only] Date of Scheduled Re-Inspection: _____

Establishment Name: _____

Establishment Board ID : _____

Establishment Address: _____
Street Address City State ZIP Code

Contact Person: _____ Contact Phone No.: _____

Reason(s) for Re-Inspection: _____

_____

Was Re-Inspection successfully completed? ❑ Yes ❑ No

Inspector's Comment(s):

_____

_____

_____

_____

_____ _____
Inspector's Signature Manager's and/or Owner's Signature

Return Completed Form To:

Arkansas Department of Commerce
Arkansas Insurance Department | Funeral Services Division
1 Commerce Way, Suite 502 | Little Rock, AR 72202-2087
Phone (501) 682-0574 | Fax (501) 682-0575
E-Mail: AID.EFD@arkansas.gov