ARKANSAS
INSURANCE
DEPARTMENT

Hugh McDonald
SECRETARY OF COMMERCE

Jimmy Harris
COMMISSIONER
ARKANSAS INSURANCE DEPARTMENT

Instructions to request a change of custodial banks

1. Submit a written request on company letter head, signed by an authorized signer of the company with the name of the bank chosen from the Approved Custodial Bank list.
2. After submitting the request to the Arkansas Insurance Department, contact the bank chosen to open the new account and complete paperwork.
3. Upon approval each bank will be notified regarding the transfer of the statutory deposit.
4. The written request can be mailed, emailed, or faxed to the contact listed below.

Malisa Landers
Investment Analyst
Arkansas Insurance Department
1 Commerce Way, Suite 505
Little Rock, AR 72202
malisa.landers@arkansas.gov
(501) 371-2679
(501) 371-2747 fax